

## Application Form

(this form is available in large print)

Please complete this application form and then return it to Fairfield Residential Home, 115A Banbury Road, Oxford, OX2 6LA.

Position applied for \_\_\_\_\_

<b>Personal information</b>
Surname:
Forenames:
Title (Mr, Mrs, Miss, Ms, other):
Pervious names (If any):
Current Address:
Daytime telephone / mobile:
Email address:

Do you the right to work in the UK: yes / no

The Health and Social Care Act 2008 (Regulated Activities) (Amendment) (Coronavirus) Regulations 2021 state that workers, except those who are medically exempt, will have to be fully vaccinated by 11 November 2021. The new law will apply to all care homes in England which are registered with the CQC and provide nursing or personal care. As such, it will apply to Fairfield.

Have you had a full course of Covid-19 vaccination: yes / no

Are you medically exempt from receiving a Covid-19 vaccination: yes / no

Please provide a copy of your medical exemption or NHS Covid-19 pass alongside your application.

Your NHS Covid-19 pass can be obtained at <https://www.nhs.uk/conditions/coronavirus-covid-19/covid-pass/get-your-covid-pass-letter/> or by calling 119.

**Education /qualification / life skills**

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**Employment history**

please give details of your last 3 last jobs, beginning with you current or most recent. Any relevant posts held before then may also be mentioned.

**Employment 1**

Name and Address of Employer:

Employment Dates:

Job Title:

Description of Duties and responsibilities:

<b>Employment 2</b>
Name and Address of Employer:
Employment Dates:
Job Title:
Description of Duties and responsibilities:

<b>Employment 3</b>
Name and Address of Employer:
Employment Dates:
Job Title:
Description of Duties and responsibilities:

Other Information, including any gaps in employment history:

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**Further details**

Please use this space to say why you are interested in the post for which you have applied, why you believe you are the best person for the job and provide any other information that may assist your application.

How many weeks' or months' notice do you need to give your current employer?

If you are disabled, please give details of any special arrangements or adjustments you would require to attend an interview.

What are your pay expectations?

**Referees**

Please give details of two referees, one of whom should be you current employees or, if this is an application for your first job, your schoolteacher or higher/further education lecturer. The other should not be a relative or contemporary.

1<sup>st</sup> Referee

Name:

Job Title:

Address:

Telephone:

Email Address:

2nd Referee

Name:

Job Title:

Address:

Telephone:

Email Address:

Rehabilitation of offenders Act 1974

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Do you have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974? (Y/N)?

Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020? (Y/N)?

**Declaration**

I declare that the information I have given on this form is to the best of my knowledge, true and complete. I understand that if it subsequently discovered any statement is false or misleading, already been appointed, I may be dismissed.

I hereby give my consent to Fairfield to process the data supplied on this application form for the purpose of recruitment and selection. I accept that if my application is successful, this application form will form part of my personal file and, in that case, I consent to the data on it being processed for all purposes in connection with my employment.

I give my consent that if my application is not successful the application form may be retained for future reference.

Signed .....

Date .....